If a pupil in kindergarten or grades 1 through 12 gets suspended from school by a teacher, California Education Law requires the child's parent or guardian to attend a portion of the day in his/her child’s classroom and to meet with a school administrator. Further, California grants an employed parent, guardian, or grandparent, having custody, up to 40 hours of school visitation leave per year for children in kindergarten, in grades 1 through 12, or attending a licensed child day-care facility, to participate in activities at the school or facility.

An employee may use accrued personal business leave or vacation leave for this purpose. The time off work for parental school visitation should be scheduled at least one day in advance with your supervisor.